Academic Renewal Policy

Undergraduate students who are returning to Atlanta Metropolitan State College (AMSC) may be eligible for Academic Renewal. The Academic Renewal Policy, sometimes called Academic Forgiveness, for the student signals the initiation of a new grade point average to be used for determining academic standing. The policy allows AMSC degree seeking students who have experienced academic difficulty to make a fresh start after an absence of five calendar years from any and all colleges and universities and to have one final opportunity to earn associate and bachelor’s degrees. Students with former Learning Support requirements may apply for Academic Renewal only if they successfully completed all Learning Support requirements before the commencement of the five-year period of absence.

In addition, the following regulations apply:

1. Students must apply for Academic Renewal in the Center for Academic Advising and Success.
2. Students are encouraged to apply for Academic Renewal status at the time of re-admission. If a student does not request Academic Renewal status at the time of re-enrollment after a five year or greater period of absence from any College or university, the student may do so within two academic semesters of re-enrollment or within one calendar year, whichever comes first.
3. All previously attempted course work continues to be recorded on the student’s official transcript, designated by the # symbol.
4. A cumulative grade point average including all courses taken (Regents’ Cumulative) and an Academic Renewal Cumulative grade point average (Institutional GPA) will be shown on the student’s permanent record with a statement indicating the Academic Renewal status.
5. A student can be granted Academic Renewal status only once in the University System, and any scholastic suspensions that occurred in the past shall remain on the student’s permanent record. Scholastic suspensions or dismissals that occurred in the past shall remain recorded on the student’s permanent record. If a suspension (either first or second) is on the record and the student encounters subsequent academic difficulty after having been granted Academic Renewal, the student may be subject to suspension or dismissal per the institution’s academic standing policy.
6. Academic credit for previously completed course work (including transfer course work) will be retained only for courses in which an “A,” “B,” “C,” or “S” grade has been earned. Retained grades are not calculated in the Academic Renewal GPA.
7. Re-entry into any program is not automatic, and the granting of Academic Renewal does not supersede financial aid policies regarding Satisfactory Academic Progress (SAP). All attempts will count in the calculation of your GPA for financial aid. In many cases the GPA will be different from your institutional GPA. In some cases, there may be financial aid implications with Academic Renewal and students are encouraged to speak with a financial aid officer to learn more about these implications.
8. In determining academic honors, the Regents’ Cumulative GPA is used. The Academic Renewal GPA will be used for determining academic standing, honors, and eligibility for graduation.
9. To earn a degree from AMSC, a student must meet the residency requirements (the number of credit hours that must be earned at the degree awarding institution) after acquiring Academic Renewal status. Renewed courses do not count towards the institutional residency requirement.
10. If denied academic renewal, a student may submit a written request to appeal the decision within 10 business days to the Vice President for Academic Affairs.
Atlanta Metropolitan State College (AMSC)

ACADEMIC RENEWAL APPLICATION
(Effective Fall 2014)

PLEASE PRINT (Application for admission or re-admission is required)

Name: ____________________________________________________________  Date: ______________________

Last  First  M.I.

If previously enrolled under different name: ____________________________________________________

Last  First  M.I.

Street Address: ________________________________________________________

City: __________________________  State: _______  Zip: ___________  Phone: __________

AMSC ID: ____________________________  Transfer Student:  Yes ________  No ________

Anticipated Term of Enrollment: ________/________  Last Date of Attendance: ________/________

Semester  Year  Semester  Year

I have attended another institution other than AMSC within the past five years?  Yes ________  No ________

If yes, I have listed all previous colleges attended on my admission application and requested official transcripts to be submitted to AMSC’s Admissions Office.

Having read and understood the Academic Renewal Policy printed on the back of this page, I hereby request Academic Renewal. In doing so, I understand that, if my application is approved, my decision to enroll at AMSC under the Academic Renewal Policy is irreversible.

Student’s Signature ____________________________________________  Date ______________________

OFFICE USE ONLY

Eligible for Approval:  Yes ________  No ________

Print Name: ____________________________________  Title: __________________________

Signature: ____________________________________________  Date: ______________________

Approved:  Yes ________  No ________  If Denied, Justification is: __________________________

Signature: ____________________________________________  Date: ______________________

Director for the Center for Academic Advising & Success (CAAS)

Processed by
Signature: ____________________________________________  Date: ______________________

Office of the Registrar

Updated April 2018