



School of Arts and Sciences

Thinking, Learning and Communicating in Contemporary Society (AMIR 1001)

CRN 80391 On Campus, Bldg 100 Room 230 12wk
Brightspace/D2L Platform
D2L - U SEE U Bongo

The University System of Georgia (USG) institutions requires all faculty, staff, students, and visitors to wear an appropriate face covering while inside campus facilities/buildings where six feet social distancing may not always be possible.

Semester: FALL 2025 12wk **Campus/Location:** Bldg 100
Room Number: 230 **Credit Hours:** 4
Course Number: AMIR 1001-101 **Meeting Days/Times:** T/R 3p-515p
Course Registration Number: 80391 **Instructor:** Prof. Sharon Moultrie
Course Start Date: Sept. 08, 2025 **Final Assessment Date:** Nov. 30, 2025
Prerequisite(s): No Prerequisites

Instructor Contact Information:

Office Location: Bldg. 100, Rm 112
Office Hours: virtual and by appointment

Office Telephone #: 678-623-1278
Email ONLY TO: smoultrie@atlm.edu/D2L

All Students MUST USE College GINGER EMAIL to Correspond with Professor
professor reserves the right to revise the syllabus in its entirety

OFFICE HOURS

Tuesday 1215p-1p	by appointment Tuesday 1215p-1p
Classroom 100/230	Virtual D2L You See You
Office S/L 100/112	Office S/L 100/112

Hours subject to change

NOTICE:

- Please read this syllabus carefully and check with the professor at the above email if you have any questions. Students are responsible for compliance with information contained in this syllabus.
- *Office hour disclaimer: If you are not able to meet with the instructor during office hours, you may schedule an appointment.

- Please use the college e-mail for general correspondence. I cannot answer questions, accept assignments, or discuss grades via external e-mail.
 - **Response Time:** Unless you are notified otherwise, I will work to respond to all student questions and emails within 24-48 hour during the week.
 -
 - **COVID-19 Safety:** The University System of Georgia (USG) institutions requires all faculty, staff, students, and visitors to wear an appropriate face covering while inside campus facilities/buildings where six feet social distancing may not always be possible.
-

Credit Hours: 4

Prerequisite(s): Exit or exemption from Learning Support Reading and English

Course Description: This course is cultivates habits that strengthen critical thinking, reading, and speaking, and fosters an increased understanding of the individual's role and responsibility in the learning process. Using interdisciplinary themes and various instructional technologies, students examine and convey the logic of their thinking in writing and oral form. **This course is a cumulative 1000 point based grading system for all coursework assignments.**

Course Delivery Method

This course meets VIRTUALLY. Instruction delivery methods will take the form of lectures, class discussions, group exercises, computer-assisted instruction, class presentations, reviewing special topic articles and collaborative learning. Please be advised that the syllabus serves as a general guide. Amendments may occur as needed. Students will be notified of modifications.

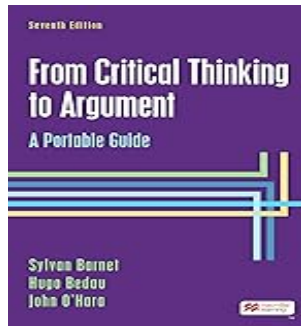
Course Learning Objectives

Students will improve and develop their vocabulary in order to gain a higher level of reading comprehension. Students will learn to evaluate arguments, question assumptions, and spot fallacies of reasoning.

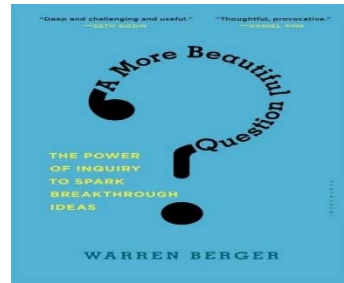
1. Students will develop their written and oral communication skills.
2. Students will learn to construct valid arguments.
3. Apply deductive, inductive and fallacious reasoning to analyze and evaluate the validity of arguments.

Required Textbooks and Materials

1. **Barnet, Sylvan, Bedau, Hugu O'Hara, John : From Critical Thinking to Argument, a portable guide 7th ed (2023)**



pdf attachment >



2. PDF ATTACHMENT Supplement: A More Beautiful Question, the power of inquiry to spark breakthrough ideas (2014).

Although this is the required text, readings from additional sources may also be assigned.

COURSE MATERIALS :

TEXTBOOK: HOW TO ORDER

1. To view the materials associated with your course, TEXT BOOK please visit <https://atlm.textbooktech.com/>
2. Hover over TEXTBOOK LOOK UP > READ Instruction: How to ORDER > Click Here
3. CLICK ON: LOOK-UP by COURSE (located in the middle of the page), enter the course information, and click the Lookup Courses tab (located near the bottom right side of the page). You should see the screenshot for each book below.
- OR**
4. On the TOP RIGHT CLICK ON: ORDER BOOKS for Summer 2025 and follow the steps indicated. When you have arrived, you should see screenshots below. Proceed to placing your book (s) order.

Attendance Policy:

- Attendance and participation are required for all classes. This is acknowledged with satisfactorily completed and submitted assignments by deadlines.
- *If you are enrolled in an On Campus/Face2Face course, Physical Attendance and signing in at class is Mandatory. No assignments will be accepted, graded or considered for late submission during and for non- attendance without professor review and/or approval on a case-by-case basis. A student should not exceed 3 absences during any 12 & 15-week term or 2 absences during any 8-week term. Absences more than the above require a student to provide letterhead medical documentation to be submitted prior to the absence and/or immediately upon return to the first class after absences. Failure to provide documentation at return to class (non-negotiable) results in grade and point deductions, loss of assignment(s) credit- non-submit assignment (0 points)
- You are expected to be present at the Start of each class meeting. Late arrivals after 5 minutes will be documented and you will earn a 5- point deduction against calculated Mid-term and Final grades for each late/tardy arrival.
- If you take an On-Line class and you Work, you are encouraged to attend the Information online course meetings (optional / non- mandatory). Monitor the course D2L announcements

and calendar for this information. If you are unable to attend, you may listen to the recorded discussions by going to your D2L course start up page for the how to find instructions.

- There are no assignment reopens, no make-up test/assignments for this class.

professor reserves the right to revise this policy

Time Commitment:

Students can expect to spend 3 hours per week on this course. Consult the course calendar and your instructor to be sure you are on schedule, keeping up with the material and doing coursework on time. Expectations for this course as follows:

- Log in regularly to check messages from your instructor and other students.
- Check the course calendar, D2L messages and AMSC ginger email regularly.
- Read, study, and complete all assignments for each lesson by the due date.

How to Locate Your Advisor - Go to www.atlm.edu - Scroll over Students - Click on Student Portal - Enter your AMSC ID# and PIN - Click on Student Services and Financial Aid - Click on View Student Information - Select Term (Spring, Summer, or Fall) - Submit Your primary Advisor's name will appear on this page, along with a link to your advisor's email. You must schedule an appointment with your advisor during his or her office hours. You should request an appointment via your official student email (@ginger.atlm.edu). Mail sent from your personal email address may not be received in your advisor's inbox. Do not assume that an appointment time you request is accepted until you receive confirmation from your advisor.

Important Dates/ASSIGNMENTS

Attendance Verification:	9/16/2025
Last Day to Reinstate:	9/22/2025
Test 1:	10/12/2025
Last Day to WITHDRAW w/o Penalty:	10/27/2025 (12week)
Test 2:	11/23/2025 (due)
Holiday: Labor Day, Thanksgiving	11/27-28/2025
Last Day of Class:	11/25/2025
Early Registration Start Date:	see AMSC calendar

*** WHAT YOU NEED TO KNOW ***

AMIR

How to Turn in ALL Assignments/ Assignment Etiquette (subject to change)

Before beginning any assignments, read the instructions first!!!

1. Failure to follow Assignment Submission Format (ASF) as instructed below, is a minimum **minus 10** points no matter the assignment point value plus loss for

- unsatisfactory/incomplete work. i.e. a 20-point assignment drops 10 points. If the work is not completed as instructed, such as page length specification (2 pages), the assignment grade is a (0). There is NO Partial Credit for any assignments.
2. All classes and test/course work will be completely virtual, uploaded into D2L.
 3. ALL ASSIGNMENTS with INSTRUCTIONS are on your Course D2L Home Page under Assessments > click Assignments
 4. ALL ASSIGNMENTS WILL BE SUBMITTED IN D2L by 1130 pm unless announced otherwise by the course professor.
 5. Do Not send assignments to my email without approval.
 6. *NOTE: ALL Assignments Have **ONLY ONE DUE DATE** (Dates are subject to change TBA)
 7. *No assignments will be accepted, graded or considered for late submission that exceed the stated 2-3 absences without receipt of medical documentation prior to absences or immediately upon 1st class return after absences and professor approval on a case-by-case basis.
 8. *No assignments can be submitted during an absent period, case by case basis.
 9. *No assignments will be reopened on due dates or after due dates w/o professor approval on a case-by-case basis.
 10. **An Assignment is the work you complete** (i.e. MBTI), NOT the Category it's in (Fact Finding)
 11. * **What you Do or DON'T Do in this class is determined by you.** You create your grade for this course... points earned or deduction are based on Your Actions, not mine.
 12. **TIME MANAGEMENT IS CRITICAL!** * Every Assignment has a prescheduled start and end date and time. Plan Your Schedule! Get your assignments in by or before the due dates & times. ** IF NOT, it earns a Zero Grade/Points (non-submit). Failure to follow the submissions format (ASF), You Create the 10-point loss. **I will not** chase, search and seek out where you put an assignment, why it is not submitted as instructed, or speculate on what you did. And there is no partial credit for any assignments and no reopens.
 13. ***TIME MANAGEMENT TRAVEL:** If you are taking an On -Campus Class, On-Line Class, Traveling during a registered term, **YOU ARE responsible** for monitoring any time differences against EST (ie. Atlanta time). Your failure to complete and submit assignments (EST) as scheduled under these or any other associated conditions is a **non-submit assignment(s)** = (0 pts). No exceptions, reopens or make ups.
 14. As necessary, **read and re-read instructions** to gain clarity. **If still unsure** contact : (1) me by email at smoultrie@atlm.edu or D2L-Brightspace - not the day of or day before/after an assignment is due (clearly identify yourself , class, and be clear with your inquiry), (2) a class colleague, (3) come to on campus classes, join the online class meeting sessions, (4) if online, listen to the recorded class meetings to get

information, or (5) see my schedule in the syllabus and request a meeting with 2 dates and times of availability & a contact phone number.

15. Failure to follow Assignment Submission Format (ASF) as instructed below, is a minimum **minus 10** points no matter the assignment point value plus lose for unsatisfactory/incomplete work. i.e. a 20-point assignment drops 10 points. If the work is not completed as instructed, such as page length specification (2 pages), the assignment grade is a (0). There is NO Partial Credit for any assignments
16. All classes and test/course work will be completely virtual, uploaded into D2L.
17. ALL ASSIGNMENTS with INSTRUCTIONS are on your Course D2L Home Page > Course Assignments and D2L Assessments > Assignments
18. ALL ASSIGNMENTS WILL BE SUBMITTED IN D2L by 1130 pm unless announced otherwise by course professor.
19. Do Not send assignments to my email without approval.
20. NOTE: ALL Assignments Have **ONLY ONE DUE DATE** (Dates are subject to change TBA)
21. **An Assignment is the work you complete** (i.e. O*Net Profiler), NOT the Category it's in (Career Personality)
22. Go to D2L ASSIGNMENT LINKS FOR INSTRUCTIONS
23. * **What you Do or DON'T Do in this class is determined by you.** You create your grade for this course... points earned or deduction are based on Your Actions, not mine.
24. TIME MANAGEMENT IS CRITICAL ! Get your assignments in by or before the due dates. ** IF NOT, it earns a Zero Grade/Points. Failure to follow submissions format, **You Create the 10 point loss.** **I will not** chase, search and seek out where you put an assignment, why it is not submitted as instructed, or speculate on what you did. And there is no partial credit for any assignments.
25. As necessary, read and re-read instructions to gain clarity. **If still unsure** contact : (1) me by email- not the day of or day before/after an assignment is due smoultrie@atlm.edu or D2L-Brightspace (clearly identify yourself , class, and be clear with your inquiry), (2) a class colleague, (3) join the class online meeting sessions, (4) listen to the recorded class session meeting to get information, or (5) request a meeting with 2 dates and times of availability—see my schedule in syllabus.

ASSIGNMENT SUBMISSION FORMAT: (ASF)

(A)

1. **SAVE all assignments into a *WORD.doc* NOT AS GOOGLE DOCs, etc...**
2. **SAVE your file as > Last name, first initial + Assignment name**
 1. **i.e.:** (last name) = Jones, (first initial) = B + (assignment name)
= Chapter 4 How I learn ***It should look like this: Jones B Chapter4 How I Learn.doc***
3. **NOTE: Pay attention to the File Save: it should be (.doc)**
4. **Upload /Submit ALL Completed Assignments into the designated D2L Assignment Link located on your D2L Course Home Page under Assessments.**

(B)

1. ***The following Will Earn You Grade of (0) for the assignment.**
2. *** If you are Repeating this course with me, DO NOT Submit a previous assignment that = plagiarism. You must do all assignments as instructed during this course.**
3. **DO NOT SUBMIT ANY ASSIGNMENTS WITH Individual MULTIPLE LINKS such as the ones below, 4. Combine all work into ONE FILE!**
4. **This assignment WILL NOT be Graded and earns an Automatic (0) GRADE, No Re-do.**
1CFA1A6E-CA1C-4A73-9053-73FF6CA57702.jpeg
1BBD1D86-4BC7-40AD-BDA7-E0F3944C5A61.jpeg
6E8E66A5-BDC4-4C7D-8BB8-C175FC26F380.jpeg
05BE2F5F-BDF7-48C7-B14F-C08190A1755C.jpeg
5. ***Do Not Single space ANY written assignments. (= non-submit 0)**

EXCEPTION: You Can Single Space Assignment Questions before your double space response (Q&A).

6. **Assignments not submitted in designated D2L links, by due dates or as instructed are Non-submitted assignments earning (0) points.**



CRITICALLY SPECIAL NOTIFICATION



(C)

ALL ASSIGNMENTS, *written*, etc ...

ALL COURSE WORK IS TO BE DEVELOPED, COMPLETED and SUBMITTED IN YOUR OWN WORDS! !

TURN-IT-IN Integration is enabled for all assignments and ANY usage detection of

AI Content: CHATGPT, Gemini, Gpt3/4, etc... by any detection system and by course professor etal ...

WILL BE GRADED A ZERO

***Apply YOUR Knowledge !**

1. **ALL** Written Assignments (essays, journals, etc...) are to be completed using Double Space, Times New Roman in size 12 font. **DO NOT** SINGLE SPACE. It will not be graded, and you will earn a (0) grade/points. **DO NOT** START a written paper in the Middle of the page. **DO NOT** put Left/Right Margins Less than 1 inch. You will be graded (0 points) for these infractions. If unsure, contact the AMSC Writing Center Bldg. 100, Room 211.
2. When ALL parts of an assignment/task is Not completed in its entirety it is a non-submit (0) points.
3. When incorrect assignments are done it is a non-submit (0) points.
4. When assignments are not in designated D2L links it is a non-submit (0) points.
5. When assignment instructions are not followed ie (singled space) there is a minimum (-10point) deduction or (0) non submit.
6. If an assignment is approved for late submission, there is a minimum (-10point) deduction or non-submit (0) depending on work (quality) of work submitted.
7. **Failure to follow** assignment instructions (0 points) directly impacts your grade ... **FOLLOW DIRECTIONS! * No Exceptions* --- Any Assignments, Projects, Papers, etc. Not received by deadlines in their designated links, will receive a Zero (0) Grade for non-submitted assignments. Again, I will not** chase, search and seek out where you put an assignment, why it is not submitted as instructed, speculate on what you did, or give partial credit for any assignments.
8. ****If you use a system other than PC such as MAC/Apple,** contact the College MIS/ITS department or the Tech Support listed in this syllabus to verify your system compatibility with the AMSC system. **Tech issues are Your Responsibility,** and it Does Not excuse submission of assignments by deadline dates and times. You will earn a (0) grade.
9. Any issues with D2L, Contact D2L Tech Support (Brightspace HELP) noted in announcements on your D2L course home page.

Disclaimer:

TERM START: The ** Completion or non-completion of Both assignments below by the deadline effects your enrollment in this course.

(D) Syllabus Quiz, Smart Measure SUBMISSION CONDITIONS (DROP/ADD)

The (2) assignments are required and both are due 9/14/25.

(A)

Effective of 9/08/25 (term start)

Enrollment Conditions:

You Will be Dropped from the course (no exceptions):

(a) If you are enrolled prior to term start; If you are enrolled at the term start or enrolled within week one 9/8-14/25, and you have not completed and submitted "All" assignments (not one>both) by or before due date 9/14/25, you will be dropped from the course.

(b) If you are enrolled for an "on-campus" class and you *have not attended* the "on-campus" classes during (9/8-11/25) and if you have not completed and submitted "All" assignments (not one>both) by or before due date, you will be dropped. No assignments are accepted when absent.

(c) If you are enrolled in an "on-line" class YOU ARE EXPECTED TO ATTEND/LOG IN for the first MANDATORY Online class orientation meeting 9/10/2025 (*see Course Discussion D2L Start Page), and if you have not completed and submitted "All" assignments (not one>both) by or before the 9/14/25 due date, you will be dropped.

(B)

Reinstatement Conditions:

(1) "ONLY" Students who are dropped from the course by the college and *reinstated* to the course by the college and/or instructor between 9/18 - 9/22/25, those students will be allowed to and must complete and submit both of the above assignments for credit by or before the college reinstatement date 9/22/25 12pm-noon.

If not completed, you will be administratively dropped from the course.

(2) All assignments due during (9/8- 9/22/25, 12p inclusive of reinstatement) and going forward, are to be submitted by deadlines and are subject to all assignment submission penalty.

(3) *(#) Assignment *Late Submit* 9/18-9/22/25 ONLY APPLIES to Reinstatement Conditions in section (B).

(4) If you meet any of the conditions in section (A) above and you have not completed and submitted "All" assignments (not one>both) by or before the allowable deadlines, you will be dropped from the course.

professor reserves the right to revise this information

NOTE: ALL Assignments STRICTLY Have ONLY ONE DUE DATE

This course has a cumulative 1000 Point Grading system inclusive for all coursework assignments, attendance and participation. **YOU determine the amount of points and grade earned. Monitor your work.**

* **ALL ASSIGNMENTS** are to be Uploaded into the designated D2L link using **ASF** as follows: { **Last Name, First Initial, Name of Assignment** }

NON-Compliance is an automatic 10-point deduction.

*** all class Course Work will be submitted completely virtual using D2L*. Any changes, will be announced. If you have any D2L Issues, Contact D2L Tech Support.**

COURSE ASSIGNMENTS AND DUE DATES/ COMPLETE/SUBMIT On-Line in D2L

*** NOTE: ALL Assignments Have ONLY ONE TIME DUE DATE
Dates are subject to change

*** all class Course Work will be completely virtual using D2L* any changes will be announced.**

**COURSE REQUIREMENTS AND DUE DATES
COMPLETE / SUBMIT On Line in D2L**

	Assignment	Opens	DUE	Pts	
• Syllabus Quiz	Quiz	9/08	9/14	50 pts	See instructions in D2L Assignments REQUIRED for CLASS RETENTION
• Fact Finding: a. Online Readiness	Smart Measure AMSC website	9/08	9/14	25pts	

<ul style="list-style-type: none"> BookAnalysis Chapters: 1 & 2 	Ch1 A/B Grant / Inoue Ch2 Racist Speech Ch2 Discussion	Opens DUE 9/14 9/21 9/21 9/28 9/28 10/05	50pts 25pts 25pts	See Instructions D2L Assignments
<ul style="list-style-type: none"> <u>Test # 1:</u> MIDPOINT <u>Critical Reading Chpt 3</u> Argument Response: Chapter 11 Rogerian b. 	10/12-10/19 ON-LINE No Class Meeting Take Home Midterm Week: Critical Reading Chpt 3 A/B ----- Rogerian Argument Chpt 11	10/12 10/19/25 10/19 10/26	200pts 25pts	See Instructions D2L Assignments ----- See Instructions D2L Assignments
Fact Finding 2: c. MBTI	MBTI 1 pg Feedback	10/21 10/26	100pts	See Instructions D2L Assignments

<ul style="list-style-type: none"> Media Projects (a) Media Project FILM Critique (TBA) : 3 parts, See Instructions D2L Assignments (b) Media Project ADS: <ul style="list-style-type: none"> (b1) Critical Media Ads Project Chapters 4, *5, *10 Images, Deductive, Inductive, Fallacies TEAM PROJECT 11/04 to 11/16 /25 *(options 2be discussed) (b2) Ads Project Research Paper 	<p>9/21 – 10/05/25</p> <p>Opens 9/21/25 Discuss 9/23/25 Closes 10/05/25</p> <p>PART 1 Convictions 10/05 PART 2 Questions 10/05 PART 3 Compare/Contrast 10/05 -----</p> <p>Discuss 11/04/25 Teams 11/04-07/25 Closes 11/23/ 2025</p> <p>PROJECT 11/16</p> <p>Individual Research PAPER 3-5 pgs SUBMISSION BETWEEN ></p>	<p>Opens DUE 9/21</p> <p>10/05 10/05 10/05</p> <p>11/02</p> <p>11/23</p> <p>11/16</p> <p>11/16/2025 1135pm – to 11/23/2025 1130pm PAPER</p>	<p>150pts</p> <p>100pts</p> <p>100pts</p>	See Instructions D2L Assignments
<p>COMMON READER PDF ATTACHMENTS</p> <p>A More Beautiful Question, Warren Berger Chapters 1 – 5</p> <p>See Instructions in D2L Assignments</p>	<p>Start Read 8/18/2025 - 11/09/2025 D2L</p> <p>(5) minimum 2pg Response Papers</p>	<p>8/18 J-1 (required) 9/21</p> <p>Choose 2nd Journal from Chapt 2,3,4,5</p> <p>DUE 11/09</p>	<p>50pts</p> <p>50pts</p>	See Instructions D2L Assignments
<p>Test #2: FINAL (PLO GELO Assessment: AMSC Requirement</p>	<p>On-Line Opens 7am 11/16/25 Closes 12 noon 11/25/25</p>	<p>11/16 11/25 12 noon</p>	50	See Instructions D2L Assignments
<p>Class Engagement- all completed course work earns points- including preparedness, participation, attendance, office meets, discussions...</p>	<p>*-5pts for non-submitted assignments These points are associated with completed assignments @ 5 pts/assignment. No work= no points + no assignment point.</p>	1000		

*** All Course Work will be submitted virtually into D2L* Professor reserves the right to revise syllabus content.**

Assessments/Tests will evaluate the student's ability to identify, critique and demonstrate an understanding of reviewed course content, assigned readings and discussions.

Methods of Assessment

Grade turnaround time: Professor will effort to grade assignments and assessments within one week's time. The instructor will provide comments along as necessary for feedback.

Each student's grade is based on points earned during the semester on examinations, tests, quizzes and assignments, class participation, etc.

Grading Scale:

100% - 90% of maximum points awarded	= A
89% - 80% of maximum points awarded	= B
79% - 70% of maximum points awarded	= C
69% - 60% of maximum points awarded	= D
Below 60% of maximum points awarded	= F

The student's **grade is** based on the total number of **points earned... 1000**

A = 900 – 1000 B = 800 – 899 C = 700 – 799 D = 600 – 699 F = 599 – below

***** The professor reserves the right to make adjustments to the syllabus in its entirety. *****

Problems related to the grading policy for this course or other course management concerns should be first brought to the attention of the professor for the course. However, a resolution of unsettled problems or concerns may be pursued by following the grievance procedures outlined in the AMSC Student Handbook and the Academic Catalog.

AMC ADA Statement

Students with disabilities should specifically make themselves known to the instructor on the first day of class. Related documentation and forms should be on file in the Atlanta Metropolitan College Office of Disability Services in order to determine if special accommodations or provisions are necessary.

American Disability Act (ADA) Statement:

Atlanta Metropolitan College is committed to providing support for all students and making their college experience an enriching opportunity. In compliance with Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The Department/Office of Counseling and Accessibility Services, located in the Student Services & Success Center, building 650-Suite 252, oversees the coordination of services for students with documented disabilities. The Coordinator of Disability Services collaborates with faculty and staff to offer provisions for reasonable accommodations to students who meet the requirements.

It is the policy and practice of AMSC to make all Web information accessible to students with disabilities. If you, as a student with a disability, have difficulty accessing any part of the course materials for this class, please notify the instructor immediately.

Accommodations cannot be provided until a reasonable accommodation plan is in place. To the greatest extent possible, all college representatives shall observe confidentiality.

Office of Counseling and Accessibility Services:

The Office of Counseling and Accessibility Services operates under the Americans with Disabilities Act (ADA) laws in order to assist in leveling the playing field for students who have disabilities with those who do not.

The amended ADA, otherwise known as ADAAA defines “disability” as a physical or mental impairment that substantially limits one or more major life activities. If you feel that you have a disability or impairment that may limit your academic functioning, please contact Dr. Dorothy Williams, the Coordinator of Counseling and Accessibility Services at 404-756-4016 or at <https://www.atlm.edu/students/counseling-and-disability-services.aspx>.

The Coordinator of Counseling and Accessibility Services reviews all accommodation requests. In order to receive accommodations, the student’s illness or disability must be verified in writing by a physician, psychiatrist, or some other health care provider or specialist. Students choosing to access disability support services should contact the Coordinator as soon as possible after acceptance to AMSC. Please be aware that late notifications may result in complications for establishing accommodations in a timely fashion.

Degree Plan Relevance and Enrollment Status

Students are ultimately responsible for ensuring that the courses in which they enroll are included in the approved degree plan and program map for their program of study. Students must periodically check their enrollment status in this course during the semester. The student is responsible for determining changes, if any, in enrollment status and taking necessary steps (e.g., pursuing reinstatement in this course) following the procedures outlined in the AMC catalog.

Enrollment Status:

Students are ultimately responsible for ensuring that the course(s) in which they enroll are included in the approved degree plan and program map for their program of study. Students **must** periodically check their enrollment status in this course during the semester. The student is responsible for determining changes, if any in enrollment status and taking necessary steps (e.g. pursuing re-instatement in this course) following those outlined in the AMSC catalog.

Grading Policy and Course Management Concerns

Problems related to the grading policy for this course or other course management concerns should be first brought to the attention of the professor for the course. However, a resolution of unsettled problems or concerns may be pursued by following the grievance procedures outlined in the AMC Student Handbook and the Academic Catalog.

Abandoning a Course (AMC Catalog)

Abandoning a course should be avoided at all cost. Abandoning a course instead of following official drop procedures will result in a grade of “F” at the end of the course. It is the student’s responsibility to initiate and complete the withdrawal process.

Withdrawals

You may withdraw from classes UP TO MID-TERM without penalty. If you do not attend classes in courses for which you have registered, and you have not officially withdrawn from them, you have abandoned the courses. Failure to withdraw from classes that you do not attend means that you will earn a grade of F in the courses. **The last day to withdraw without penalty** can be found in the AMSC Academic Year Calendar. Check the calendar for the date. **Withdrawal from a course is solely the responsibility of the student.** Instructors will not initiate student

withdrawals. A student who wished to withdraw from a course **MUST** submit a completed Withdrawal Form (Schedule Reductions Form) to the Registrar's Office before mid-term in order to receive a grade of "W" for the course. Students are ultimately responsible for ensuring that the course(s) in which they enroll are included in the approved degree plan and program map for their program of study. Students **MUST** periodically check their enrollment status in this course during the semester. The student is responsible for determining changes, if any in enrollment status and taking necessary steps (e.g. pursuing re-instatement in this course) following those outlined in the AMSC catalog.

Grade Appeals

Problems related to the grading policy for this course or other course management concerns should be first brought to the attention of the professor of the course. However, a resolution of unsettled problems or concerns may be pursued by following the grievance procedures outlined in the AMC Student Catalog.

Procedure Regarding Long-Term Emergency Closure of the College (Attendance Policy)

In the event of an emergency that forces the college to close for an extended period, students must contact the instructor of this class within 48 hours using the contact information (e.g., email address, VISTA 8 Access Code or telephone number) on the syllabus to obtain directions for continuing the course. The instructor will provide directions for the transmission and submission of course assignments and course assessments, including due dates.

The student is responsible for submitting valid, accurate contact information, including an active AMC email address to the instructor by the end of the first week of the course. Students can obtain an Atlanta Metropolitan College Student email address in the Academic Support Center on the third floor of the Library Building.

If the instructor for the course cannot be reached within the specified period of time (within 48 hours), the chair of the division responsible for the course can be reached at the email address posted on the college's website.

Class Cancellation:

- Procedure regarding long-term emergency closure of the college (attendance policy): In the event of an emergency that forces the college to close for an extended period, students **MUST** contact the instructor of this class within 48 hours using the contact information (e.g., email address in Bright Space/D2L) on the syllabus to obtain directions for continuing the course. The instructor will provide directions for the transmission and submission of course assignments and course assessments, including due dates.
- The student is responsible for submitting valid, accurate contact information, including an active AMSC email address to the instructor by the end of the first week of the course. Students can obtain an Atlanta Metropolitan State College Student email address in the Academic Support Center on the third floor of the Library Building.
- If the instructor for the course cannot be reached within the specified period (within 48 hours), the Dean of the School responsible for the course can be reached at the email address posted on the college's website.

**** Student Preparedness: ****

Attendance will be taken each class session. It is the students' responsibility to sign the daily attendance roll each class session. Students are expected to be present and on time for class and not leave early. Further, students are expected to be prepared for all classes by completing the assigned work. Students are expected to refer to course readings during class discussions.

*** NOTE: 10 % (100 pts) of your grade is class preparedness, participation and attendance and (5) Points per Incident will be deducted for absences, non-participation, lack of preparedness (i.e. readings), unauthorized use/activity of electronic devices, i.e. cell phones, texting, etc...*** and any non- compliance noted in student expectations above +/-.**

****There is a () point deduction each class meeting a student is WITHOUT their BOOK after the 3rd Class of the semester.**

*** The professor reserves the right to make adjustments to the syllabus in its entirety. ***

**** Student Expectations****

As members of the academic community, students are expected to recognize and uphold standards of intellectual and academic integrity. Cheating, plagiarism and other forms of academic misconduct will not be tolerated. Students will not receive credit for plagiarized work. Academic Honesty:

- Only the epitome of professionalism is expected of each student. Cheating or the abetment of cheating is not tolerated
- Per page 91-93 of the 2019-2020 Atlanta Metropolitan State College Catalogue the Penalties for Academic Misconduct states:
 - In cases where a student is found guilty of cheating or exhibiting academic misconduct involving an instructor-generated assignment or examination, the instructor may impose a penalty.
 - Types of penalties may include, but are not limited to, the instructor assigning a grade of "F" for the assignment, the instructor not accepting the work, the student being assigned additional work, or the student receiving a grade reduction for the assignment.
 - The maximum penalty the instructor may impose is a grade of "F" for the course.

Students are expected to and are responsible for maintaining the highest standards of appropriate classroom decorum:

Conduct

You are expected to refrain from profanity, crudeness, and slurs of any kind. You are also expected to treat your fellow students and instructor just as you would in the traditional classroom. Proper conduct applies to all forms of communication in the course. The penalty for not complying with these guidelines is removal from the course.

Students are expected to actively participate in and contribute to class discussions, assignments, activities, etc ... The professor serves as facilitator of class discussions in which there is a respectable exchange of ideas and questions.

Additionally, students are expected to attend all classes – with exception of emergencies – submit all assignments on the due date and complete reading assignments before class. The instructor reserves the right to provide impromptu assignments, exams, quizzes, etc... as a method of evaluating student's preparation.

Policy Regarding Late Assignments, Make-Up Test & More: TIME MANAGEMENT !!!

1. There are **NO make-up** assignments/tests, projects, assessments, quizzes, etc...
2. All assignments are due on the advanced announced due date. **NO assignments are accepted by Email without approval.** *If you have a conflict, it is your responsibility to communicate this to the instructor 48 hours in advance of due date. Approval may be granted, but, it is not automatic and it will not be approved the day of, the day before, or day(s) after. No assignment reconsiderations are granted after the start of the next assignment.
3. If a late assignment is accepted at the discretion of the Instructor, a minimum of (3) points is deducted each day (including weekends) it is not received after due date and no later than the next class meeting. Once agreed to late submit, if assignment is not received 24 hours prior to Next Class meeting, the grade is a zero (0). It is your responsibility to give advanced notification by GINGER ATLM.edu Email and provide documentation of your issue upon your return or before returning to class. REMEMBER: your emergency is not the professor's emergency !!! Method to late submit is determined by the professor. If approved All request MUST be Completed within the same week of assignment due date. No Exceptions!
4. If you have a **legitimate emergency** that prevents you from completing requirements on time, discuss it with the Instructor in **private as far in advance as possible**-, not on due date--before the next class for consideration, with a **follow up Email** after discussion. **You must initiate the request and it must be approved.** Waiting until the end of the semester is not acceptable + (see #1 above). Requests at the end of the semester will not be considered. It is your responsibility to provide valid documentation of an emergency.
5. **There are no make-up tests or quizzes** Discuss the situation with the Instructor in private as far in advance as possible by Email—48 hours **before** the next scheduled class, ****it will not be automatically approved.** You must initiate the request and it must be approved. Waiting until the end of the semester is not acceptable and voids consideration for an approval. It is your responsibility to provide valid documentation.
6. If a late test, is approved, a make-up test may be in the form of essays and/or a different version of original test.
7. If you have a **pre-planned absence** that will prevent you from being in class to take an test or turn in an assignment as scheduled, you need to get **PRIOR APPROVAL** to

satisfy the requirement BEFORE the absence occurs. Speak with the Instructor in private. Failure to meet this requirement will result in a grade of zero (0).

8. All situations are handled on an individual case-by-case basis.
9. Absences and tardiness (do not excuse your missing coursework), lack of preparation, policy, classroom infractions, etc ... will significantly decrease class participation grade...@ -5pts per incident—see above.
- 10. Withdrawal from the course is the students' responsibility. Speak with your advisor as soon as possible. (see p. 2 above for steps How to locate Advisor).**

**** Please see the Instructor during office hours or make an appointment if you need to discuss the aforementioned items. Instructor reserves the right to amend course policies/syllabus.**

Academic Support: The Academic Support Center is located on the **3rd floor of the library.** Tutors are available to assist you with editing and development of written assignments. Contact the Center for hours and schedule: **Telephone: 404-756-5690**

***Course Credit Compliance:**

This course will be delivered entirely online. This requires the online equivalent of 3000 minutes of instruction (instruction time) and an additional 4500 minutes of supporting activities. As such, you will be required to complete the following online activities during this course (times are approximate):

Tentative Instruction Time	
Topic Discussions	700 minutes
Virtual meetings/chat or audio & video	700 minutes
Course Content Facilitation	700 minutes
Essay Assignments/ Research	600 minutes
Self-paced Assignments	300 minutes

LEARNING MODULES CONTENT AND TENTATIVE SCHEDULE

Chapters

The following chapters may be covered during classes: *From Critical Thinking to Argument: A Portable Guide*

- Chapter 1: Critical Thinking
- Chapter 2: Critical Reading: Getting Started
- Chapter 3: Critical Reading: Getting Deeper into Arguments
- Chapter 4: Visual Rhetoric: Thinking about Images as Arguments
- Chapter 5: Writing an Analysis of an Argument
- Chapter 6: Developing an Argument of Your Own

- Chapter 7: Using Sources
- Chapter 8: A Philosopher's View: The Toulmin Model
- Chapter 9: A Logician's View: Deduction, Induction, and Fallacies
- Chapter 10: A Psychologist's View: Rogerian Argument

The following Common Reader Chapters will be covered: *A More Beautiful Question: The Power of Inquiry to Spark Breakthrough Idea*, Warren Berger:

- Chapter 1: The Power of Inquiry
- Chapter 2: Why We Stop Questioning
- Chapter 3: The Why, What If, and How of Innovative Questioning
- Chapter 4: Questioning in Business
- Chapter 5: Questioning for Life

Week 1: Course Overview

- Class Introductions
- Review of Syllabus
- Expectations & Course Requirements
- Introduction to Critical Thinking

Details for assignments may be provided separately.

Week 2:
Review of Course Syllabus and Assignments
From Critical Thinking to Argument, Chapters 1 & 2

Week 3:
From Critical Thinking to Argument, Chapter 4
A More Beautiful Question Journal #1 DUE _____

FILM: CRITIQUE (In class assignment given)

Week 4: From Critical Thinking to Argument, Chapter tba
A More Beautiful Question Critical Thinking Journal #2 DUE: _____

Week 5:
From Critical Thinking to Argument, Chapter tba
A More Beautiful Question Critical Thinking Journal #3 DUE: _____

Week 7:
From Critical Thinking to Argument, Chapter tba
A More Beautiful Question **Discussion** #1 Due: _____

Week 7:
Group Media Project Presentations Monday and Wednesday
A More Beautiful Question Critical Thinking Journal 3 Due: _____

All students are required to be present for both days of presentations or lose 25 points

Week 8:

From Critical Thinking to Argument, Chapter

A More Beautiful Question

Critical Thinking Journal #4 Due: _____

Weeks 9/10 : OPEN

From Critical Thinking to Argument, Chapter

Journal 5 + Discussion Due: _____

Week 10: GELO/PLO (Program Learning Outcome) TBA

WEEK 6: HOLIDAY BREAK

Week 11: OPEN

Group Media/ Fact Finding Projects : TBA

GELO/PLO

Week 12: OPEN

Group Media/ Fact Finding Projects : TBA

GELO/PLO

TEST #2: FINAL

*** The professor reserves the right to make adjustment to the syllabus in its entirety. ***

Technical Support:

Any **TECHNOLOGY ISSUES** Belong to You ! It does not excuse course assignment submission. Do Not Wait Until The Due Date (cramming) and find out you have a technology glitch. YOU are to Contact AMSC Student Support for HELP.

Assistance

For help with password and other technical support issues:

- Contact the 24/7 Online Support Center (855-772-0423) with your username.
- Use this link: <https://d2lhelp.view.usg.edu/> or contact the AMSC D2L Administrator with username, CRN number, and AMSC Id number (932..).

Dr. Eze Nwaogu

Eze Nwaogu, Ph.D. A+,Net+,MCP+I, MCSE

Professor of Information Technology

AMSC LMS Administrator: D2L

Division of Business and Computer Science

enwaogu@atlm.edu

Phone: 404 756 4718
Fax: 404 756 4865
Email: enwaogu@atlm.edu

Computer Hardware & Software Requirements:

One of the challenges many encounter with enrolling in and completing an online course is the accessibility to the required and recommended software and hardware. Different institutions, and even different courses within the same institution, have varying technology requirements. Check your hardware and software systems to determine its compatibility with the online course you have selected.

Minimum hardware recommendations to take online courses:

D2L System Requirement

Internet Connection:

- Ethernet Network required
- Wireless Network required

Operating System Requirements

- PC:
 - Compatible Operating System:
 - Web Browser: Firefox, Chrome
- Mac:
 - Compatible Operating System:
 - Web Browser: Firefox, Chrome, Safari

Hardware requirements:

Minimum Technical Specifications for Hardware:

- A processor of 2GHz or faster
- 4GB RAM or greater
- 500 GB of Hard Drive space
- Monitor and video card with a minimum resolution of 1024x768
- Keyboard and mouse

Minimum Technical Specifications for Computer Peripherals:

- Speakers
- Headphones
- Microphone
- Webcam

Software requirements:

Browser Requirements/Supported Browsers

Compatible Browsers:

- [Apple Safari](https://support.apple.com/downloads/safari) - <https://support.apple.com/downloads/safari> (Mac)
- [Google Chrome](https://www.google.com/chrome/) - <https://www.google.com/chrome/> (Mac or PC)
- [Mozilla Firefox](https://www.mozilla.org/en-US/firefox/new/) - <https://www.mozilla.org/en-US/firefox/new/> (Mac or PC)

Application Software

- Microsoft Office 2016 (Word, Excel, PowerPoint) (Mac or PC)
- [Adobe Reader](https://get.adobe.com/reader/) - <https://get.adobe.com/reader/>

Plug-ins

- [Java](https://www.java.com/en/download/) - <https://www.java.com/en/download/>
- [Adobe Flash Player](https://get.adobe.com/flashplayer/) - <https://get.adobe.com/flashplayer/>
- [Windows Media Player](https://www.microsoft.com/en-us/download/details.aspx?id=20426) - <https://www.microsoft.com/en-us/download/details.aspx?id=20426>
- [Apple QuickTime](https://support.apple.com/downloads/%2523quicktime) - <https://support.apple.com/downloads/%2523quicktime>
- [Microsoft Silverlight](https://www.microsoft.com/getsilverlight/Get-Started/Install/Default) - <https://www.microsoft.com/getsilverlight/Get-Started/Install/Default>

Accessibility: Wi-Fi is also available for use in the campus parking lots.

Other: (Instructor-specific instructions)

Frequently Asked Questions and Helpful Links

I need:	LINK
D2L/BrightSpace Student Orientation	https://www.atlm.edu/downloads/advisement/Brochure%20-%20Student%20Orientation%20to%20Desire2Learn.pdf
For help with password and other technical support issues	https://d2lhelp.view.usg.edu/
ADA Accommodations	https://www.atlm.edu/students/counseling-and-disability-services.aspx
Academic Support and Advising	https://www.atlm.edu/academics/CAAS.aspx
To Make a Student Complaint	https://atlm-advocate.symlicity.com/public_report/index.php/pid810499?
To Make a Grade Appeal	https://www.atlm.edu/downloads/advisement/CAAS%20Grade%20Appeal%20Brochure.pdf
To Withdraw from a Course	https://www.atlm.edu/downloads/Registrars_Office_Forms/Withdrawal%20Form%202018.pdf
To Request a Hardship Withdrawal	https://www.atlm.edu/downloads/advisement/CAAS%20Hardship%20Withdrawal%20Application%20-%20June%202017.pdf
To Know the Campus Carry/HB 280 Policy	https://www.usg.edu/hb280/additional_information

Disclaimer: Information contained in this syllabus and schedule was, to the best knowledge of the instructor, considered correct and complete when distributed for use at the beginning of the semester. This syllabus should be considered only a guide for instructor and students, not a formal contract between Atlanta Metropolitan State College and any student. The instructor reserves the right, acting within the policies and procedures of AMSC, to make changes in course content or instructional techniques.

This page is to be acknowledged upon student completion of SYLLABUS QUIZ (D2L) by Assignment Deadline 1130pm

**AMIR 1001 Thinking, Learning, Communicating in Contemporary Society (AMIR 1001)
4 Credit Hours Prerequisite: None Instructor: Professor SD Moultrie**

Email : smoultrie@atlm.edu

I _____ ACKNOWLEDGE ON _____
Print Full Name **Today's Date**

I HAVE READ, I UNDERSTAND AND I RECEIVED/PRINTED OUT THE COURSE SYLLABUS FOR THE ABOVE REFERENCED CLASS.

Signature

AMSC ID#

ALTERNATE EMAIL: (pleaseprint)
