



Course Syllabus

ATLANTA METROPOLITAN STATE COLLEGE

School of Arts and Sciences

Introductory Biology & Lab II

BIOL 1102K

CRN: 80151

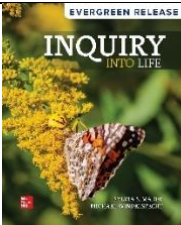
Fall 2025 (Online Asynchronous)

This is a Core IMPACTS course that is part of the Technology, Mathematics & Sciences (STEM)

Core IMPACTS refers to the core curriculum, which provides students with essential knowledge in foundational academic areas.

This course will help master course content and will support students' broad academic and career goals.

Instructor Information	Name: Quintero Moore
Office location:	McMillian (Academic Science), Bldg. 900, Room 210
Office telephone:	4047562792
Email Address	qmoore@atlm.edu
Office Hours:	
<ul style="list-style-type: none"> In Person: 	M 3:30PM-5:00PM; W 3:30PM-4:30PM
<ul style="list-style-type: none"> Online 	<p>Use this Link Below to drop into virtual office hours. <u>No Appointment Required.</u></p> <p>Day(s): Monday & Wednesday Start Time: 3:30 PM End Time: 5:00 PM</p> <hr/> <p>Microsoft Teams Need help? Join the meeting now Meeting ID: 285 953 084 205 1 Passcode: ET3db3r9</p> <hr/> <p>Dial in by phone +1 470-481-4456,,435694345# United States, Atlanta Find a local number Phone conference ID: 435 694 345# For organizers: Meeting options Reset dial-in PIN</p>
<ul style="list-style-type: none"> By Appointment 	Office hour disclaimer: If you are not able to meet with the instructor during office hours, you may schedule an appointment based on instructor's availability.
Course Information	
Pre-requisites	Exit from Developmental Studies Reading and English or permission of the instructor. (Satisfies College Preparatory Curriculum (CPC) requirement in natural science when cross-referenced as BIOL 1100 and taken with BLAB 1100, the lab sequence for this course. BIOL 1102 cannot be repeated for credit if taken to satisfy a CPC requirement.
Credit Hours	4
Catalog Description	This course provides in-depth information on the basic principles of Microbiology and the physiological and molecular biology of microorganisms. In addition, this course deals with microbial diversity, evolution, and ecology. The epidemiology, interactions between host and microbes, and the defense mechanisms of the innate and adaptive immunity wings will be dealt with in detail.
Orienting Questions	How do I ask scientific questions or use data, mathematics, or technology to understand the universe?
Course Start and End Date	August 18, 2025 – December 11, 2025
Career-Ready Competencies	Inquiry and Analysis Problem-Solving Teamwork

Course Textbook	Name: Mader, Sylvia S. Title: Inquiry Into Life Description: 2025 release 
Required Resources	None
Recommended Resources	Speak4Me App for phone (Apple or Android) * Free
Core Impact Learning Outcomes	Students will use the scientific method and laboratory procedures or mathematical and computational methods to analyze data, solve problems, and explain natural phenomena.
General Education Learning Outcomes	Apply the tenets of the scientific method.
Program Learning objectives	None
Course Specific Learning Objectives	None
Course General Learning Objectives	None
Chapters Covered	<p><u>Lecture Chapters Covered</u> The following chapters will be covered in this course: Chapter 11: Human Organization Chapter 12: Cardiovascular System Chapter 13: Lymphatic and Immune Systems Chapter 14: Digestive System and Nutrition Chapter 15: Respiratory System Chapter 16: Urinary System and Excretion Chapter 17: Nervous System Chapter 18: Senses Chapter 19: Musculoskeletal System Chapter 20: Endocrine System Chapter 21: Reproductive System Chapter 22: Development and Aging</p> <p><u>Lab Chapters Covered</u> The following laboratory experiments will be covered in this course: Orientation: Laboratory Safety Video</p>

Conduct:	Refer to AMSC College Catalog, page 54
Late Policy:	<p>Assignments: Not accepted under any circumstances.</p> <p>Quizzes: Not accepted under any circumstances.</p> <p>Class Attendance: Not accepted under any circumstances.</p>
Enrollment Status:	Students are ultimately responsible for ensuring that the course(s) in which they enroll are included in the approved degree plan and program map for their program of study. Students must periodically check their enrollment status in this course during the semester. The student is responsible for determining changes, if any, in enrollment status and taking necessary steps (e.g., pursuing re-instatement in this course) following those outlined in the AMSC catalog.
Attendance Verification (No Show)/ Reinstatement	<p>Atlanta Metropolitan State College has a "No-Show" Reporting (Attendance Verification) policy. This policy is to comply with Federal Financial Aid regulations. Financial Aid recipients at Atlanta Metropolitan State College may become ineligible for funds by not attending class session (per enrolled course). Students who do not complete Mandatory Attendance Assignments and attend class sessions are NOT entitled to keep their financial aid award. The Registrar's Office will notify the students and faculty when the Attendance Verification Period has opened. The established "No-Show" Reporting (Attendance Verification) procedure will enable Atlanta Metropolitan State College to adjust financial aid awards before funds are issued to students (thereby eliminating liability for both the College and the student). A student reported as non-attending a course must seek the approval of the instructor in order to be reinstated. Once approved, the student will complete the Reinstatement form and submit it. The Office of Registrar will notify students when course reinstatement process has been completed during Reinstatement Period.</p> <p>The student can demonstrate compelling reason (s) that have prevented attendance and the instructor believes that there is a strong probability that the student can catch up in the class OR The instructor made an error, and the student was in attendance prior to being dropped.</p>
Computer Hardware & Software Requirements:	One of the challenges many encounter with enrolling in and completing an online course is the accessibility to the required and recommended software and hardware. Different institutions, and even different courses within the same institution, have varying technology requirements. Check your hardware and software systems to determine its compatibility with the online course you have selected.
Minimum Hardware Recommendations to take courses:	<p>D2L System Requirement</p> <p>Internet Connection:</p> <ul style="list-style-type: none"> · Ethernet Network Capability required · Wireless Network Capability required <p>Operating System Requirements</p> <ul style="list-style-type: none"> • PC: <ul style="list-style-type: none"> • Compatible Operating System: • Web Browser: Firefox, Chrome • Mac: <ul style="list-style-type: none"> • Compatible Operating System: • Web Browser: Firefox, Chrome, Safari

	<ul style="list-style-type: none"> • iPads are not a supported device for assessments. Especially for Respondus Lockdown Browser + Monitoring. <p>Hardware requirements: Minimum Technical Specifications for Hardware:</p> <ul style="list-style-type: none"> • A processor of 2GHz or faster • 4GB RAM or greater • 500 GB of Hard Drive space • Monitor and video card with a minimum resolution of 1024x768 • Keyboard and mouse <p>Minimum Technical Specifications for Computer Peripherals:</p> <ul style="list-style-type: none"> • Speakers • Headphones • Microphone • Webcam <p>Software requirements: Browser Requirements/Supported Browsers Compatible Browsers:</p> <ul style="list-style-type: none"> • Apple Safari - https://support.apple.com/downloads/safari (Mac) • Google Chrome - https://www.google.com/chrome/ (Mac or PC) • Mozilla Firefox - https://www.mozilla.org/en-US/firefox/new/ (Mac or PC) <p>Application Software</p> <ul style="list-style-type: none"> • Microsoft Office 2016 (Word, Excel, PowerPoint) (Mac or PC) • Adobe Reader - https://get.adobe.com/reader/ <p>Plug-ins</p> <ul style="list-style-type: none"> • Java - https://www.java.com/en/download/ • Adobe Flash Player - https://get.adobe.com/flashplayer/ • Windows Media Player - https://www.microsoft.com/en-us/download/details.aspx?id=20426 • Apple QuickTime - https://support.apple.com/downloads/%2523quicktime • Microsoft Silverlight - https://www.microsoft.com/getsilverlight/Get-Started/Install/Default <p><u>Accessibility:</u> Wi-Fi is also available for use in the campus parking lots.</p>
Tutoring Services	<p>Students improve their self-confidence and increase their chances of excelling in their courses when they utilize their college/university academic support services. The following tutoring services are available to AMSC students:</p> <ul style="list-style-type: none"> ❖ The AMSC Writing Center is open year-round to support students, staff, and faculty at AMSC. It offers virtual and in-person tutoring for various writing projects, assists at any stage of the writing process, and increases improvement in structure, use of

	<p>sources, style, grammar, and more. The Writing Center is located in Building 100, Room 211. Students can walk in during hours of operation or schedule an appointment at https://calendly.com/amscwritingcenter/30min</p> <p>❖ Tutor.com is a virtual space for students to access writing tutors outside of AMSC faculty. Access tutor.com in Brightspace by logging into your course. Next, click the 'Free Tutoring' tab and choose Tutor.com from the dropdown options. Students are granted five (5) hours per semester, and registration is not required. Contact the Center for Student Success and Advising at (404) 756-5690 for assistance.</p> <p>❖ TutorOcean is a tutorial for students enrolled in STEM courses such as Biology, Chemistry, Mathematics, and Computer Science. Access TutorOcean and sign up at https://atlm.tutorocean.com</p>
Americans with Disabilities Act (ADA) Statement	<p>Atlanta Metropolitan College is committed to providing support for all students and making their college experience an enriching opportunity. In compliance with Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, The Department/Office of Counseling and Accessibility Services, located in the Student Services & Success Center, building 650-Suite 252, oversees the coordination of services for students with documented disabilities. The Coordinator of Disability Services collaborates with faculty and staff to offer provisions for reasonable accommodation to students who meet the requirements.</p> <p>It is the policy and practice of AMSC to make all Web information accessible to students with disabilities. If you, as a student with a disability, have difficulty accessing any part of the course materials for this class, please notify the instructor immediately. Accommodation cannot be provided until a reasonable accommodation plan is in place. To the greatest extent possible, all college representatives shall observe confidentiality.</p>
Office of Counseling and Accessibility Services	<p>The Office of Counseling and Accessibility Services operates under the Americans with Disabilities Act (ADA) laws in order to assist in leveling the playing field for students who have disabilities with those who do not.</p> <p>The amended ADA, otherwise known as ADAAAA defines “disability” as a physical or mental impairment that substantially limits one or more major life activities. If you feel that you have a disability or impairment that may limit your academic functioning, please contact Dr. Dorothy Williams, the Director of Counseling and Accessibility Services at 404-756-4016 or at https://www.atlm.edu/students/counseling-and-disability-services.aspx.</p> <p>The Coordinator of Counseling and Accessibility Services reviews all accommodation requests. In order to receive accommodation, the student’s illness or disability must be verified in writing by a physician, psychiatrist, or some other health care provider or specialist. Students choosing to access disability support services should contact the Coordinator as soon as possible after acceptance to AMSC. Please be aware that late notifications may result in complications for establishing accommodation in a timely fashion.</p>
Withdrawal	<p>Withdrawal from a course is solely the responsibility of the student. Instructors will not initiate student withdrawals. A student who wishes to withdraw from a course MUST submit a completed Withdrawal Form (Schedule Reductions Form) to the Registrar’s Office before mid-term in order to receive a grade of “W” for the course.</p> <p>A student who withdraws after the Midterm date receives a “WF” unless the Vice President for Academic Affairs determines that it is a hardship case, then a “W” will be recorded. The possibility that a student may fail the course will not be considered a hardship</p>

Incomplete Grade Policy	An incomplete may be awarded at the instructor's discretion for non-academic reasons which prevent the student from completing the course requirements. The student must be passing the course at the time that the Incomplete is awarded and must sign an "Awarding of Incomplete" agreement. Unless otherwise stated, the incomplete should be removed by the end of the following semester; otherwise, the instructor will change the grade to an "F" grade.
Time Commitment	To successfully complete this course it requires discipline, devoted time and commitment. A student must arrange his / her schedule to allow for the required time for this course. Expect to spend a minimum of seven (7) to ten (10) hours per week to thoroughly read each chapter and complete the required chapter assignments. Additional time most likely will be required to complete quizzes and exams.
Student Expectations	<p>Students are expected to be fully invested and engaged in their learning. The following guidelines are included to facilitate your course success.</p> <ul style="list-style-type: none"> • Participate in this course by following the guidelines of this syllabus and any additional information the instructor provides by email, telephone, discussion forums, etc. • Please speak with your instructor <u>in advance</u> if you have extenuating circumstances that prevent you from completing your assignments by the designated due dates. If a medical emergency occurs, you will need to provide a written medical / doctor's notice for the period in which you are unable to participate in class or complete any of the assignments (discussion, case studies, quizzes, exams, etc.). Without a medical / doctor's notice, all assignments missed will be scored as zero. • Sign-in to Brightspace D2L and / or Courseware to complete assignments regularly. • Read, study, and complete all assignments by the due dates. • Monitor Brightspace D2L course calendar. • Have access to a computer and the Internet. Make certain computer meets the technical requirements for computer course. • Be courteous, polite and respectful to faculty, staff and fellow students.
Online Discussion Protocol	<ul style="list-style-type: none"> • The purpose of the discussion forum is to have interactive online discussions with our class community about specific topics, assignments, or readings. • Be constructive and positive. You can challenge ideas and course content yet avoid becoming negative online. When you disagree respectfully and politely, you stimulate and encourage great discussion. • You are expected to conduct yourself in a mature, courteous, and mutually respectful manner. • Always sign your name. • Postings should be well written with proper punctuation, spelling and grammar. Avoid the use of all caps or multiple punctuation elements (!!!???). Postings should be a minimum of 250 words with 2 references in APA format due on Wednesday. • Check postings for responses from others and respond kindly. • Response posts should be a minimum of 150 words due on Friday. <p>The instructor may not respond to every post but will be monitoring each discussion. A response may be made to contribute to a discussion, clarify a situation or redirect the conversation</p>
Degree Relevance and Enrollment Status	Students are ultimately responsible for ensuring that the course(s) in which they enroll are included in the approved degree plan and program map for their program of study. Students must periodically check their enrollment status in this course during the

	semester. The student is responsible for determining changes, if any in enrollment status and taking necessary steps (e.g. pursuing re-instatement in this course) following those outlined in the AMSC catalog
Abandoning a Course	Abandoning a course should be avoided at all cost. Abandoning a course instead of following official drop procedures will result in a grade of —F at the end of the course. It is the student’s responsibility to initiate and complete the withdrawal process.
Academic Honesty	<p>Only the epitome of professionalism is expected of each student. Cheating or the abetment of cheating is not tolerated. Per page 91-93 of the 2019-2020 Atlanta Metropolitan State College Catalogue the Penalties for Academic Misconduct states:</p> <ul style="list-style-type: none"> • In cases where a student is found guilty of cheating or exhibiting academic misconduct involving an instructor-generated assignment or examination, the instructor may impose a penalty. • Types of penalties may include, but are not limited to, the instructor assigning a grade of “F” for the assignment, the instructor not accepting the work, the student being assigned additional work, or the student receiving a grade reduction for the assignment. <p>The maximum penalty the instructor may impose is a grade of “F” for the course.</p>
Course Policy on the Use of Artificial Intelligence (AI)	<p>This policy aims to ensure academic integrity and promote independent thinking and learning. The use of Artificial Intelligence (AI) tools and applications in completing course assignments, projects, exams, and other academic work is strictly prohibited unless explicitly stated otherwise by the instructor.</p> <ol style="list-style-type: none"> Prohibited Use of AI Tools: <ul style="list-style-type: none"> ○ Students are not permitted to use AI-powered tools, software, or applications, including but not limited to, AI-generated text, images, or code, to complete any coursework. This includes using AI for writing essays, solving problems, generating responses, programming, or any other academic task. Examples of Prohibited AI Tools: <ul style="list-style-type: none"> ○ Generative AI platforms such as ChatGPT, Gemini, Bard, or similar. ○ AI-based writing assistants like Grammarly's AI rewriting features. ○ AI-driven coding assistants such as GitHub Copilot. ○ AI design tools like DALL-E for generating images, presentations, or designs. Exceptions: <ul style="list-style-type: none"> ○ If the course involves the study or application of AI as part of the curriculum, the instructor will provide clear guidelines on when and how AI tools may be used appropriately. In such cases, the use of AI will be strictly monitored and must be used only for specified academic purposes. Consequences of Violation: <ul style="list-style-type: none"> ○ First Violation: A warning will be issued, and the student will receive a zero on the assignment or exam where AI was improperly used. ○ Second Violation: The student will receive a failing grade for the course and may be subject to further disciplinary action according to the college's academic integrity policy. Reporting Suspected Violations:

	<ul style="list-style-type: none"> ○ Instructors reserve the right to investigate any work that appears to be generated by AI. This may include running assignments through AI detection tools or requiring students to provide additional explanations or evidence of their work process. <p>6. Student Responsibilities:</p> <ul style="list-style-type: none"> ○ Students are encouraged to seek help through appropriate channels, such as office hours, tutoring services, or peer collaboration, rather than resorting to AI tools. All submitted work must reflect the student's own understanding and effort. <p>Acknowledgment By enrolling in this course, students acknowledge that they have read, understood, and agreed to comply with this AI usage policy. Violations of this policy will be taken seriously and handled in accordance with the college's academic integrity guidelines.</p>
Class Cancellation	<p>Procedure regarding long-term emergency closure of the college (attendance policy): In the event of an emergency that forces the college to close for an extended period, students MUST contact the instructor of this class within 48 hours using the contact information (e.g., email address in BrightSpace/D2L) on the syllabus to obtain directions for continuing the course. The instructor will provide directions for the transmission and submission of course assignments and course assessments, including due dates.</p> <p>The student is responsible for submitting valid, accurate contact information, including an active AMSC email address to the instructor by the end of the first week of the course. Students can obtain an Atlanta Metropolitan State College Student email address in the Academic Support Center on the third floor of the Library Building.</p> <p>If the instructor for the course cannot be reached within the specified period (within 48 hours), the Dean of the School responsible for the course can be reached at the email address posted on the college's website</p>
Methods of Assessments	<p>Reading Assignments Face-to-Face, Online, Synchronous and Asynchronous Student All students (face-to-face and online students) are expected to read assigned textbook pages/chapters prior to the beginning of class. Be sure to understand all diagrams and descriptions under each picture. Stay organized and don't get behind.</p> <p>Attendance/Discussions: <i>Attempt(s): 1</i> <i>Asynchronous Student</i> There will be one (1) discussion question per week. Attendance and participation in the discussion board via D2L is mandatory for each student to earn discussion points under grade evaluation. Students must log into the class at least twice a week. For original post, submit a minimum of 250 words with two references in APA format by Wednesday at 11:59pm. For reply post, submit a minimum of 150 words and respond to two fellow students' post by Friday at 11:59pm. Refer to the grade evaluation and course schedule for due date.</p> <p>Lecture and Lab Quizzes:</p>

Attempt(s): 1

Asynchronous Student

The purpose of a quiz is to determine how well students have conceptually understood the material. There will be one (1) quiz per chapter. The quiz will cover the material presented in the lecture and via audio visual resources. Each quiz will be available online via D2L. All quizzes are comprehensive.

Module/Lecture Exams:

Attempt(s): 1

Asynchronous Student

The purpose of examinations is to assess the students' understanding and mastery of the course material. In addition to a final exam, there will be three (3) exams throughout the course. These exams will cover the material presented in the lectures as well as the audiovisual resources provided. To ensure a convenient and secure testing environment, the exams will be available online through D2L. To maintain the integrity of the assessments, Respondus Lockdown Browser + Monitoring will be utilized. This software provides a locked-down browser environment and monitors students during the exams, ensuring fairness and academic honesty. Rest assured, this approach will provide a reliable and secure way to assess your knowledge and progress in the course.

Lab Exams:

Attempt(s): 1

Asynchronous Student

The laboratory examinations serve as a means to assess the students' mastery of the material covered in the course. To evaluate their understanding, there will be two (2) lab exams, in addition to a lab final exam. These exams will specifically focus on the labs completed throughout the course, ensuring that students have a comprehensive understanding of the practical aspects of the subject. To accommodate remote learning, the lab exams will be accessible online through D2L. For enhanced security and monitoring, the exams will be conducted using Respondus Lockdown Browser + Monitoring. This helps maintain the integrity of the assessment process while providing a secure environment for students to demonstrate their knowledge.

Critical Thinking/ Case Studies:

Attempt(s): 1

Asynchronous Student

Throughout the course, students will have the opportunity to participate in critical thinking and/or case study exercises. These exercises will involve interpreting normal and abnormal lab values, conducting research, and creating and answering questions based on thought-provoking anatomical and physiological topics. By exploring the physiological response of various medical diseases, analyzing patient presentations, and maintaining current medical discoveries, students will enhance their critical thinking skills and develop a deeper understanding of the subject matter. These exercises will encourage students to think

	<p>critically, apply their knowledge to real-world scenarios, and explore the complexities of anatomical and physiological concepts. This will foster active learning and facilitate a deeper appreciation for the subject at hand.</p> <p>Important Respondus LockDown Browser + Monitoring Guidelines:</p> <ol style="list-style-type: none"> 1. Avoid rooms where children or other people are present. 2. Turn off the television, radio, music, etc. 3. Run the "Webcam Check" and "System & Network Check" in LockDown Browser prior to starting the exam. 4. If your internet is shared with others, make sure they aren't streaming videos, or using applications that can slow down your internet connection. 5. Do NOT place a computer on your lap, a bed, or the floor. Do NOT lay or sit on a bed/couch/floor. 6. If using a built-in webcam, avoid tilting the screen after the webcam setup is complete. 7. To improve the quality of your webcam video {and reduce flags}, remember the following. 8. Don't wear sunglasses, hat, durags, bonnets, or any items on your head. Also be sure to dress appropriately, as if you were in the classroom. 9. Take the exam in a well-lit room and avoid backlighting, such as sitting with your back to a window. <p>Other things to remember....</p> <ol style="list-style-type: none"> 1. Unless instructed otherwise, turn off all other devices (e.g. phone, tablets, second computers) and place them outside of your reach. Clear your workspace of all other materials. 2. LockDown Browser prevents you from accessing other websites or applications. You will be unable to exit until the exam is completed and submitted. 3. During the exam, you shouldn't access other resources {a phone, tablet, notes, books, etc.} or communicate with other people. Please stay in your seat and focus on the computer screen until the exam is complete. If any interruptions occur, briefly explain what happened by speaking directly to your webcam. And, finally, remember that you cannot exit the exam until all questions are completed and the test has been submitted for grading. 		
Class Schedule	See at end of document.		
Grading Scale	100% - 90% of maximum points awarded = A 89% - 80% of maximum points awarded = B 79% - 70% of maximum points awarded = C 69% - 60% of maximum points awarded = D Below 60% of maximum points awarded = F		
Grade Distribution	Category	Weight/Points	Assignment/Due Date
	Mandatory Attendance Assignment	1%	Lab Safety Assignment, Syllabus Quiz
	Lecture Quizzes	2%	Quiz 1 (Chapter 11) Quiz 2 (Chapter 12)

			Quiz 3 (Chapter 13) Quiz 4 (Chapter 14) Quiz 5 (Chapter 15) Quiz 6 (Chapter 16) Quiz 7 (Chapter 19) Quiz 8 (Chapter 17) Quiz 9 (Chapter 18) Quiz 10 (Chapter 20) Quiz 11 (Chapter 21) Quiz 12 (Chapter 22)
	Lab Quizzes	2%	Lab Safety Lab Quiz 1 Lab Quiz 2 Lab Quiz 3 Lab Quiz 4 Lab Quiz 5 Lab Quiz 6 Lab Quiz 7 Lab Quiz 8 Lab Quiz 9 Lab Quiz 10 Lab Quiz 11 Lab Quiz 12
	Virtual Labs	15%	See topics in the course schedule below. (Endocrine System Virtual Lab is Core Impact Assessment Assignment)
	Exams	25%	Exam 1 (Chapters 11 & 12) Exam 2 (Chapters 13 & 14) (Midterm) Exam 3 (Chapters 15, 16, & 19) Exam 4 (Chapters 17 & 18) Exam 5 (Chapters 20, 21, & 22) (
	Lab Exam	25%	Lab Exam 1 and 2
	Final Exam	30%	December 4-8
	Students will have one week from the date their assessment grade is posted to review it. After this one-week review period, no further reviews of previous grades will be permitted.		

	Each student's final grade is based on points earned during the semester on examinations, quizzes and assignments, class participation, etc.
Grade Appeals and Student Complaint Policy and Process	Please follow the Grade Appeals Process outlined in the AMSC Student Catalog, Pages 61/62. You can also refer to the Grade Appeal brochure at: https://www.atlm.edu/downloads/advisement/CAAS%20Grade%20Appeal%20Brochure.pdf For student complaint policy and process, refer to AMSC student catalog pages 51/52.
Frequently Asked Questions and Helpful Links	
I need:	LINK
What is Brightspace (D2L) and how can I access it?	Brightspace(D2L) is the virtual space where students access their online courses and some Face2Face class resources, quizzes, assignments, etc. You can access Brightspace (D2L) from https://atlm.view.usg.edu/ You can also access Brightspace (D2L) from the College's webpage and click on Brightspace (D2L) on top.
Who is my Advisor? Where can I receive Advisement and Tutoring assistance?	Center for Academic Advising and Success (CAAS)
What do I do if I face technical issues while taking a quiz or turning in an assignment in Brightspace	https://d2lhelp.view.usg.edu/ You can reach the GaView Helpdesk 24/7/365 days at 18557724423 If you are unable to submit a quiz or assignment or face a technical glitch, please contact the University System of Georgia's GaView Helpdesk at 1855 772 4423. The Helpdesk is open 24/7 all 365 days. If your issue cannot be resolved right away, the Helpdesk will issue a ticket to your ATLM Ginger email address. That ticket needs to be forwarded to your instructor to prove that you faced a technical issue that forced you to miss a deadline.
I can't download Respondus Lockdown Browser. What do I do?	If you are unable to download Respondus to your computer, please email the Office of Testing at Testing@atlm.edu at least 24 hours in advance requesting a testing appointment at the Testing Lab. For Respondus issues, please contact https://web.respondus.com/contact/ .
Where do I go for ADA Accommodations	https://www.atlm.edu/students/counseling-and-disability-services.aspx
I have a complaint. Where do I go?	Fill out and submit the Student Complaint form
I have an issue with my grade. How may I appeal my grade.	Read the brochure and follow the instructions to appeal your grade .
How do I Withdraw from a Course	Follow the Course Withdrawal Process here
I have a Hardship. How do I do a Hardship Withdrawal?	Follow the Hardship Withdrawal Process here

To Know the Campus Carry/HB 280 Policy	House Bill 280 Guidelines
<i>Disclaimer</i>	<i>Information contained in this syllabus and schedule was, to the best knowledge of the instructor, considered correct and complete when distributed for use at the beginning of the semester. This syllabus should be considered only a guide for instructor and students, not a formal contract between Atlanta Metropolitan State College and any student. The instructor reserves the right, acting within the policies and procedures of AMSC, to make changes in course content or instructional techniques.</i>

Introductory Biology Lecture and Lab II
Tentative Schedule of Topics for Discussion and Test Dates

Dates	Weeks	Topics	Chapters
Mandatory Attendance	Week 1 8/18-22 Mandatory	(Lecture) Welcome: Review of Syllabus and Introductions	
		(Lab) Orientation and Safety Certification Online	
Module 1	Week 2 8/25-29	(Lecture) Human Organization	11
		(Lab) Virtual Lab Tutorial	Labs 1
	Week 3 9/1-5	(Lecture) Cardiovascular System	12
		(Lab) Cardiovascular System	Lab 2
	Week 4 9/8-12	(Lecture) Examination #1 Proctored (Timed and Open Book)	11 & 12
Module 2	Week 5 9/15-19	(Lecture) Lymphatic and Immune Systems	13
		(Lab) Lymphatic Systems	Lab 3
	Week 6 9/22-26	(Lecture) Digestive System and Nutrition	14
		(Lab) Digestive System	Lab 4
	Week 7 9/29-10/3	(Lecture) Examination #2 Proctored (Timed and Open Book) (Lab) Exam #1 Proctored (Timed and Open Book)	13 & 14 (Labs 1 - 4)
Module 3	Week 8 10/6-10	(Lecture) Respiratory System	15
		(Lab) Respiratory System	Lab 5
	Week 9 10/13-17	(Lecture) Urinary System and Excretion	16
		(Lab) Urinary System	Labs 6
	Week 10 10/20-24	(Lecture) Musculoskeletal System	19
		(Lab) Musculoskeletal System	Lab 7
Week 11 10/27-10/31	(Lecture) Examination #3 Proctored (Timed and Open Book)	15, 16, & 19	
Module 4	Week 12 11/3-7	(Lecture) Nervous System (Lecture) Sense	17 18
		(Lab) Nervous System and Special Senses	Lab 9
	Week 13 11/10-14	(Lecture) Examination #4 Proctored (Timed and Open Book)	17 & 18
Module 5	Week 14 11/17-21	(Lecture) Endocrine System (Core Impact Assignment)	20
		(Lecture) Reproductive System	21
		(Lecture) Development and Aging	22
		(Lab) Endocrine and Reproductive System (Core Impact Assignment)	Lab 10 & 11
	Week 15 11/24-30	(Lecture) Examination 5	20 -22
		(Lab) Exam 2	(Labs 5-11)
12/8-11		Final Exam Proctored (Timed and Open Book)	

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