

BOARD OF REGENTS' ADMINISTRATIVE PROCEDURES FOR LEARNING SUPPORT PROGRAMS Learning Support is a generic term for programs designed to prepare students for, or to assist students with, collegiate work. Institutions must serve students who fall below USG placement standards and have the flexibility to develop more rigorous academic criteria with which their students must comply. Learning Support programs are intended to serve students who need additional support in mathematics or English (reading/writing). Students who may be served within the Learning Support program are:

1. Students who do not meet USG criteria to exempt Learning Support placement.
2. Students who are determined by the institution to need academic assistance even though they are eligible to be admitted without Learning Support requirements under USG policy.
3. Students who elect to enroll in Learning Support courses in order to prepare for core curriculum courses. (Georgia Board of Regents Academic Affairs Handbook Section 2.9.1)

ATLANTA METROPOLITAN STATE COLLEGE'S LEARNING SUPPORT MISSION STATEMENT

The Atlanta Metropolitan State College Learning Support Program offers students the opportunity to enhance those language and mathematical skills needed for college success. The program provides support services in the areas of English and Mathematics for students who either need or desire these services.

LEARNING SUPPORT COREQUISITE OFFERINGS

Beginning the fall 2018 term, Learning Support courses are offered exclusively in "corequisite" format. The corequisite format means that students requiring Learning Support will enroll in both a collegiate course (ENGL 1101, MATH 1001, MATH 1101, or MATH 1111) and a corequisite Learning Support laboratory: ENGL 0999, MATH 0997, MATH 0998 or MATH 0999 respective). The Labs are designed to support mastery of the skills and concepts needed to pass the collegiate course in a "just-in-time" instructional design. The content of the collegiate courses and the corequisite labs are carefully coordinated and they are both offered during the same part of the same term. The collegiate courses are 3 credit hours; the Labs are 1 credit hour. Credit earned in the Labs is institutional credit only and does not count towards certificate or degree completion. However, attempts in Learning Support courses do affect a student's "Satisfactory Academic Progress" and Financial Aid decisions. Atlanta Metropolitan State College offers the following corequisite courses:

College English (ENGL 1101) + Lab Support for English 1101 (ENGL 0999)

Quantitative Reasoning (MATH 1001) + Lab Support for Math 1001 (MATH 0997)

Mathematical Modeling (MATH 1101) + Lab Support for Math 1101 (MATH 0998)

College Algebra (MATH 1111) + Lab Support for Math 1111 (MATH 0999)

WHEN APPLYING TO ATLANTA METROPOLITAN STATE COLLEGE

Students are encouraged to submit test scores that can be used to exempt Learning Support placement testing.

NOTE, even though the Math Placement Index (MPI), English Placement Index (EPI) and High School GPA are used for admission, they are not used for placement. Atlanta Metropolitan State College uses the following scores for placement:

- a. SAT and/or ACT – submit both when both are available
- b. Accuplacer score in Reading
- c. Write Placer score
- d. Accuplacer score in Elementary Algebra

Before registration, a student has the option to take the Accuplacer English/Reading or Mathematics exam if the scores submitted to the college, at the time of admission, do not exempt the student from Learning

Support placement. If a student does not exempt Learning Support placement based on an SAT, ACT or Accuplacer score, or if a student elects not to be tested by Accuplacer for placement, the student is automatically placed into the corequisite model for the area(s) not exempted.

EXEMPTING LEARNING SUPPORT ENGLISH PLACEMENT / ENGLISH 1101

Students with any of the following scores exempt Learning Support placement and may enroll in College English (ENGL 1101) without taking the corequisite Learning Support Lab (ENGL 0999):

- a. Score at least 17 on ACT Verbal
- b. Score at least 430 on SAT Critical Reading (old)
- c. Score at least 24 on SAT (new)
- d. Have an English Classic Accuplacer Reading score of at least 61 and a WritePlacer score of 4 or higher.

PLACEMENT INTO ENGLISH 1101 WITH THE LEARNING SUPPORT COREQUISITE LAB

Students who do not meet at least one of the English-placement exemption criteria above or students who elect not to be tested by Accuplacer for English placement are automatically placed into the College English (ENGL 1101) and the mandatory corresponding corequisite lab (ENGL 0999) where both classes are offered during the same part of the same term.

NEW TO THE UNIVERSITY SYSTEM: TWO MATHEMATICS PATHWAYS

The University System of Georgia now allows students in most non-science programs to enroll in either the College Algebra (MATH 1111), Mathematical Modeling (MATH 1101), or Quantitative Reasoning (MATH 1001) PATHWAY to satisfy their area 'A' Learning Support Mathematics requirement.

First step in registering for the correct Math class:

1. Go to the school website (www.atlm.edu).
2. Click on the Black Academics tab.
3. Click on the link to Academic Programs.
4. Locate the "Program Map" or "Guided Pathway" for your area of study.
5. The correct Mathematics class for each degree or pathway is listed.

Second step in registering for the correct Math class:

1. Check your math placement score(s) to see which class(es) you qualify to take.
2. Register for the Math class you have the placement criteria to enroll in.

STUDENTS WHO INITIALLY DO NOT QUALIFY TO ENROLL IN COLLEGE ALGEBRA
BUT HAVE IT AS A REQUIREMENT

Note, if a student's degree or program of study requires College Algebra and the student does not meet the minimum placement score to enroll in either College Algebra (MATH 1111) or College Algebra and the mandatory corequisite MATH 0999 Lab, the student must first pass EITHER Learning Support Mathematical Modeling (MATH 1101 + MATH 0998) OR Learning Support Quantitative Reasoning (MATH 1001 + MATH 0997), which are offered during the same part of the same term, and then satisfy the College Algebra requirement in one of two ways.

1. Pass MATH 1101 or MATH 1001 with a grade of 'C' or better and then pass the Mathematics Department's *Mathematics Challenge Examination* prior to the start date of the College Algebra course, or
2. Earn at least a grade of 'D' in MATH 1001 or MATH 1101 and then enroll in College Algebra and pass College Algebra with the required grade.

PLACEMENT INTO THE CORRECT MATHEMATICS COURSE

The required scores for placement into the different Mathematics courses are outlined below in the four sections: SECTIONS A, B, C and D.

SECTION A—EXEMPTING LEARNING SUPPORT MATHEMATICS PLACEMENT

Students with any of the following scores can enroll in any of the three collegiate-level Mathematics courses (MATH, 1111, 1101, or 1001) without needing to enroll in the corequisite Learning Support lab:

- a. ACT at least 20
- b. SAT (old) at least 470
- c. SAT (new) at least 25.5
- d. Classic Accuplacer Elementary Algebra Math of at least 79

*Note: Take the class prescribed for your Degree or Mathematics Pathway.

SECTION B--PLACEMENT INTO COLLEGE ALGEBRA WITH A LEARNING SUPPORT COREQUISITE LAB

This is an additional level of enrollment into College Algebra. Students who have placement scores in at least one of the following ranges may still register for College Algebra (MATH 1111) along with the mandatory corequisite Learning Support Lab (MATH 0999):

- a. ACT at least 17 but less than 20 or
- b. SAT (old) at least 400 but less than 470 or
- c. SAT (new) at least 22 but less than 25.5 or
- d. Classic Accuplacer Elementary Algebra at least 67 but less than 79

SECTION C--PLACEMENT INTO MATHEMATICAL MODELING OR QUANTITATIVE REASONING WITHOUT A LEARNING SUPPORT COREQUISITE LAB—FOR STUDENTS WHO DO NOT NEED COLLEGE ALGEBRA

Students with any of the following scores are eligible to enroll in Mathematical modeling (MATH 1101) or Quantitative Reasoning (MATH 1001) without needing to enroll in the corequisite Learning Support Lab—This is for students who do NOT need College Algebra:

- a. ACT at least 17
- b. SAT (old) at least 400
- c. SAT (new) at least 22
- d. Classic Accuplacer Elementary Algebra at least 67.
- e. If a student does not exempt Learning Support placement based on SAT, ACT or Accuplacer scores, or if a student elects not to be tested by Accuplacer for placement, the student is automatically placed in corequisite mathematics (see SECTIONS C & D).

SECTION D--PLACEMENT INTO MODELING OR QUANTITATIVE REASONING

WITH A LEARNING SUPPORT COREQUISITE LAB

Students who do not have a minimum placement score to enroll in either MATH 1111 or MATH 1111 plus the mandatory lab MATH 0999, or students who choose not to utilize Accuplacer Mathematics placement testing are only eligible to enroll in either Mathematical Modeling (MATH 1101) with the mandatory corequisite Lab (MATH 0998) or Quantitative Reasoning (MATH 1001) with the mandatory corequisite Lab (MATH 0997).

FINAL GRADES IN THE LEARNING SUPPORT LABS

Passing grades are: A, B and C

Non-passing grades are: F, FA, and WF

F: Failure. This grade indicates that the student did not pass the course.

FA: Failure. This grade indicates that the student stopped attending and did not pass the class.

WF: Withdrew Failing. This grade indicates that the student officially withdrew after midterm and, therefore, received a non-passing grade.

V: Auditing the course. This grade indicates that a student who was not required to take the course elected to take the course on an audit or volunteer basis. Students may not transfer from audit to credit status, or vice versa.

SATISFYING LEARNING SUPPORT REQUIREMENTS

Students satisfy their English Learning Support requirement by passing English 1101 with a grade of C or better. Students satisfy their Mathematics Learning Support requirement by passing Learning Support MATH 1111, 1101, or 1001 with a grade of 'D' or better.

CAUTION: For some students a grade of 'D' in mathematics 1111, 1101, 1001 will satisfy the student's Learning Support requirement but will not satisfy their degree or program requirement. Some degrees or pathways require a grade of 'C' or better in these courses.

COURSE ENROLLMENT DETAILS

Students with Learning Support requirement(s) must register for the corequisite courses to satisfy requirement(s) during each semester of enrollment.

In the event that a required Learning Support course is not available, the student may register for any class where the student has met the pre-requisites up until the student has earned a maximum of 30 transfer hours.

If a student withdraws from a corequisite Learning Support Lab, the student must also withdraw from the corresponding 1000-level Math or English class. Similarly, if a student withdraws from the 1000-level Math or English class, the student must also withdraw from the corresponding corequisite Learning Support Lab.

Students who have earned a maximum of 30 transfer hours and still have an unsatisfied Learning Support requirement will have a hard hold placed on their registration and must be advised by a member of the Center for Academic Advising and Success.