FINANCIAL INFORMATION

FINANCIAL OBLIGATIONS

TUITION

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FINANCIAL OBLIGATIONS

Atlanta Metropolitan College fees are assessed according to the policies of the Board of Regents of the University System of Georgia. Fees are subject to change at the end of any semester. A student is not considered registered at the College until all fees have been paid. Fees for each semester are to be paid in full at the time of registration with cash, check, certified check, money order or credit card (MasterCard, Visa or Discover), or approved financial aid. If a credit card is used, the person whose name appears on the card must be present. Any student who is delinquent in the payment of any fees owed to the College will have grade reports and transcripts of records withheld, and will not be allowed to register at the College for a new semester until the delinquency has been cleared. Please note that the fee amounts specified below reflect rates for fall Semester 2010 for incoming freshmen.

TUITION

In-State Tuition
The tuition structure for Georgia residents for the 2010-2011 academic year is as follows:

<table>
<thead>
<tr>
<th>Credits Hours</th>
<th>Tuition Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – 14 credits hours</td>
<td>$80.00 per semester credit hour</td>
</tr>
<tr>
<td>15 or more credit hours</td>
<td>$1,199.00 per semester</td>
</tr>
</tbody>
</table>

For current detailed information, students should refer to the Tuition and Fees link on the Atlanta Metropolitan College website, www.atlm.edu.

Out-of-State Tuition
Non-residents of Georgia are charged out-of-state tuition. The tuition structure for non-residents for the 2010-2011 academic year is as follows:

<table>
<thead>
<tr>
<th>Credits Hours</th>
<th>Tuition Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 – 14 credits hours</td>
<td>$310.00 per semester credit hour</td>
</tr>
<tr>
<td>15 or more credit hours</td>
<td>$4,638.00 per semester</td>
</tr>
</tbody>
</table>

For current detailed information, students should refer to the Tuition and Fees link on the Atlanta Metropolitan College website, www.atlm.edu.
FEES AND EXPENSES

Student Activity Fee
All students are required to pay a $60.00 Student Activity Fee each semester.

Technology Fee
All students are required to pay a $40.00 Technology Fee each semester.

Student Athletic Fee
All students are required to pay a $65.00 Athletic Activity Fee each semester.

Institutional Fee
All students are required to pay a $100.00 Institutional Fee each semester.

Student Center Fee
All students are required to pay a $100.00 Student Center Fee each semester.

Vehicle Registration Fee
All students who plan to park personal cars on campus are required to pay a parking fee of $15.00 per car per academic year. The vehicle registration fee is non-refundable.

Applied Music Fee
The Applied Music Fee is $50.00 per one credit hour.

Lab Fee
The Lab Fee is $25.00 per one credit hour laboratory science course.

Late Registration Fee
The late registration fee is $25.00. This fee is non-refundable.

Application Fee
A $20.00 application fee should accompany each initial application for admission to the College, except for applicants age 62 and older.
Re-Admission Fee
A $20.00 application fee will be assessed to any student who is seeking re-admission to the College, but who has not enrolled at the College for two or more consecutive semesters (summer sessions excluded).

Graduation Fee
A $25.00 graduation fee is charged to all graduating students. This fee must be paid before diplomas are ordered and preferably upon registration for the final semester before graduation. This is a non-refundable fee and is separate from the fee for the purchase of cap, gown, tassel and hood.

Parking Fines
Cars illegally parked on the Atlanta Metropolitan College campus will be ticketed. Fines must be paid promptly at the cashier's window in the Business Office. Students are not permitted to register for classes in subsequent semesters until all fines have been paid. Students who have more than two unpaid tickets are subject to having their vehicles booted. Vehicles that do not have a parking decal or are parked illegally are subject to being towed at owners' expense.

Identification Card Replacement Fee
Students are issued a one-time College identification (ID) card at no cost. There is a $10.00 replacement fee for all lost ID cards. To replace lost ID cards, students should go to the Office of Campus Safety.

Returned Check Penalty Charge
AMC welcomes payment of tuition and fees by check. Checks must be made payable to Atlanta Metropolitan College with the student's name and ID number on the face of the check. AMC does not accept two-party checks, payroll checks, starter checks, counter checks, post-dated checks or checks which must be sent for collection. If the check presented for payment of the student’s tuition and fees is not honored by the bank and is returned to the College unpaid, a financial hold will be placed on the student’s record, the
student will be assessed a $30.00 returned check fee, and the student will be required to make all future payments to the College by cash, cashier's check, traveler's check or money order. Checks will be immediately forwarded to Certegy Check Services, the College's guarantee service. Certegy will reimburse the College for the amount of the check and charge the student a service fee. If for any reason Certegy cannot honor the check, the student must clear the returned check in full, including the returned check fee, within 10 calendar days following a written notification by the Business Office.

**Fees Paid By Outside Agencies**
Students whose fees are paid by Georgia State Vocational Rehabilitation, Veterans Rehabilitation and other authorized agencies must make certain that the Business Office receives written authorization from the agency prior to registration each semester. Students will be held responsible for default of such payments if the default was caused by some action or lack of compliance by the student. Since veterans in training under the G.I. Bill are paid benefits directly through the Veterans Administration, they are required to pay all fees as other students.

**Fees for Non-Credit Programs**
Fees for non-credit courses are based on the cost of each course. Persons enrolling in these courses must pay fees as published. If a course is cancelled by the College, fees shall be refunded or transferred to another course. Fees are nonrefundable after the first class session meets. Registration cannot be completed until fees are paid. There is no guarantee of a place in a class unless registration has been completed.
REFUNDS

Refunds for fees will be made only upon written application for withdrawal from school. **Students who do not formally withdraw, who are suspended for disciplinary reasons, or who leave the College when disciplinary action is pending are not eligible for a refund of any portion of any fees paid.** Other refund policies follow:

- Students who withdraw completely from the College prior to completing 60 percent of the days in a given semester are refunded a percentage of tuition and mandatory fees paid. The late fee is non-refundable. It is the student’s responsibility to complete the withdrawal form within the refund period. The percentage of refund is based on when the completed withdrawal form is signed by the student and the instructor.

- Withdrawal forms can be obtained from the student’s Academic Division Office. It is the student’s responsibility to complete the withdrawal process ending at the Cashier’s Window in the Business Office within the dates listed in the Refund Policy section of each semester’s class schedule. For more details, please refer to the official College Class Schedule of each semester.

- Students who formally withdraw from the institution after the first 60 percent (in time) of the days completed are not entitled to a refund of any portion of tuition and fees.

- Students are eligible for a full tuition refund for RGTE 0199 if they pass the Regents’ Test Essay on appeal during the same semester in which they were required to take RGTE 0199. Any student who still maintains full-time status twelve (12) hours or more after the reduction of RGTE 0199 would not be eligible for a refund.

- Students who are attending an institution for the first time, and who receive assistance under Title IV of the Higher Education Act of 1965 as amended, are entitled to a pro rata refund of that portion of the tuition, fees, room and board, and other charges assessed the student by the institution. The refund will be equal to that portion of the period of enrollment for which the student has been charged that remains on the last day of attendance up to the 60 percent point (in time) of the days completed in a given semester.

- Refunds of all tuition paid (resident or non-resident) and other mandatory fees will be made in the event of the death of a student at any time during an academic semester.
• Students who are members of the Georgia National Guard or other reserve components of the Armed Forces and who receive emergency orders to active military duty are entitled to a full refund of tuition paid for that semester. Military personnel on active duty in the Armed Forces who, before the end of their present station assignment, receive emergency orders for a temporary or permanent change of duty location, are entitled to a full refund of tuition paid for that semester.

• Students who drop a class but remain in school after the official schedule change date for Drop-Add (i.e., non-complete withdrawal from the College) are not entitled to any refund.

Refund checks for tuition and fee payments paid by cash or charge card will be made within ten working days. Refund checks for tuition and fee payments paid by check will be made after fifteen working days.

All fees and charges are subject to change at the end of any given semester.