## ATLANTA METROPOLITAN STATE COLLEGE

## **DIPLOMA REORDER FORM**

(Only graduates may request replacement/duplicate diplomas)

☐ Replacement Diploma

☐ Duplicate Diploma

There is a \$20.00 fee for each diploma. Payment can be made by check or money order made payable to Atlanta Metropolitan State College. This form can be mailed with payment to Office of the Registrar – Atlanta Metropolitan State College – 1630 Metropolitan Parkway, SW – Atlanta, Georgia 30310

Name:		
First	Middle	Last
Student ID#:	Date of Birth:_	
Degree Earned:	Major:	
Name under which you were re	gistered at the time of graduation	n if different from above:
First	Middle	Last
Contact information:		
Address:		
	Street Address	
City	State	Zip
Phone:		Evening
If this is for a Name Change, please	provide documentation: Marriage Cer	tificate, court documents, etc.)
	d correct, and I am the person nat/duplicate diploma is requested.	
	t/duplicate diploma is requested.	
degree for which a replacement Signature of Graduat Please allow 6 to 8 weeks	t/duplicate diploma is requested.	Date  otified by mail at the address